

The Constitution of Saint Peters Table Tennis Club

Article 1 - Name and Organization

- 1.1 The name of this organization shall be Saint Peters Table Tennis Club, hereinafter referred to as "Club".
- 1.2 The Club shall be a non-profit corporation in the state of Missouri and shall be subject to the laws of that state.
- 1.3 The Club shall be affiliated with the USA Table Tennis and shall be subject to the rules and by-laws of that organization.
- 1.4 The rules, policies, and procedures of the Club shall be embodied in the Constitution and By-Laws of the Club, hereinafter referred to as "Constitution" and "By-Laws". Changes or amendments to those documents may be made only by means of the procedures described therein for such changes.

Article 2 - Purpose

- 2.1 The purpose of the Club shall be the encouragement, promotion, and maintenance of the sport of table tennis in the St. Peters metropolitan area as a wholesome form of physical recreation and competition.
- 2.2 The Club shall actively seek to develop participation in the sport of table tennis by persons of every age, sex, race, color, and creed and by persons with physical and/or mental disabilities and shall seek to associate itself with those local, regional, and/or national organizations or entities which may provide opportunities for such development.

Article 3 - Membership

- 3.1 Any person who is willing to uphold the Constitution and By-Laws of the Club and the USA Table Tennis and the applicable laws of the state of Missouri shall be eligible for membership in the Club as provided in the By-Laws.
- 3.2 A "current" member shall be any person whose membership is in good standing according to the provisions of the By-Laws.

Article 4 - Officers

4.1 The titles, responsibilities, and duties of all officers of the Club shall be as described in the By-Laws.

4.2 All officers of the Club shall be elected or appointed in accordance with procedures described in the By-Laws.

4.3 The Club shall be governed by an Executive Committee, hereinafter referred to as "EC". Membership on the EC shall consist of all the officers.

Article 5 - Meetings

5.1 The Club shall hold at least one annual planning meeting per year. The time and place of said meeting shall be selected by the EC in accordance with provisions in the By-Laws. All current members of the Club shall be eligible to attend said meeting and shall be sent notification by e-mail not less than two weeks before the date of said meeting.

5.2 The Club shall hold an additional semi-annual general meeting in accordance with provisions in the By-Laws. Such meetings shall be open to all interested parties.

5.3 The EC may call special meetings at any time. All current members of the Club shall be eligible to attend such meetings and shall be sent notification by e-mail not less than two weeks before the date of such meetings.

5.4 Meetings of the EC shall be held once a quarter at a time and place to be set by majority vote of its members.

Article 6 - Amendments to the Constitution

6.1 Amendments to this Constitution may be made only by a two-thirds majority vote of the members present at any annual, general, or special meeting. A quorum must be obtained as described in the By-Laws. Detailed notification of such amendment(s) must be sent by e-mail to all current members not less than two weeks before the date of said meeting.

6.2 The procedure for submission of proposed amendments to this Constitution shall be as described in the By-Laws.

Article 7 - Dissolution

7.1 A vote to dissolve the Club may be taken only at an annual, general, or special meeting. Such dissolution shall require a two-thirds majority vote of the current members present. A quorum must be obtained as described in the By-Laws. Notification of the proposed vote for dissolution must be sent by e-mail to all current members not less than two weeks before the date of said meeting.

7.2 In the event that a quorum is not obtained under the procedures described in Section 7.1, the EC may subsequently dissolve the club by a vote of its members at a special meeting. A three-fourths majority vote of all current members of the EC shall be required.

7.3 Upon dissolution of the club, any funds remaining in club accounts shall be disbursed to one or more regularly organized and charitable, educational, scientific, or philanthropic organizations to be selected by the EC.

Article 8 - Ratification

8.1 This Constitution shall become effective immediately upon approval by a two-thirds majority vote of all current members of the Club taken at any meeting.

The By-Laws Of Saint Peters Table Tennis Club

The Saint Peters Table Tennis Club shall be referred to hereinafter as "Club".

Section 1 - Membership

1.1 Any person who meets the requirements set forth in Article 3 of the Club Constitution may become a member of the Club upon completion of the proper application and submission of the proper fee for his/her category of membership as set forth in the Schedule of Fees.

1.2 There will be three categories of members in the Club as follows:

- a. Students - Students are defined as those individuals who are under 18 years of age.
- b. Adult - Adults are defined as those individuals who are 18 years of age or older.
- c. Family - Family members include any and all children of an adult member living in the same household.

1.3 Privileges of membership will be as follows:

- a. Student members
 - 1) Participation in any Club-sponsored intra-club, inter-club, or tournament.
- b. Adult members
 - 1) Participation in any Club-sponsored intra-club, inter-club, tournament.
 - 2) Voting privileges as set forth in these By-Laws.
- c. Family members
 - 1) Participation in any Club-sponsored intra-club, inter-club, or tournament.
 - 2) Voting privileges as set forth in these By-Laws for the Adult(s) in the family.

1.4 A "member in good standing" is defined as any member whose membership dues are paid in full for the period in question and who is not in violation of good standing for any of the reasons described in Section 1.5 of these By-Laws.

1.5 Any membership may be terminated either voluntarily by the member for any reason upon resignation tendered to a member of the EC or for cause by a majority vote of the EC for any of the following reasons.

- a. Violation or disregard of Club or USATT rules and regulations.
- b. Delinquency in payment of fees and assessments, including payment with NSF checks.
- c. Conduct failing to conform with Club or USATT standards of sportsmanship or which tends to bring disrepute upon the Club, the USATT, or the sport of table tennis.

1.6 Any member who resigned while in good standing, in accordance with the procedures detailed in Section 1.5, may be reinstated upon application to the Club following the same procedures as a first-time new member.

Section 2 - Officers

2.1 The officers of the Club shall consist of a President, Vice President, Secretary, and Treasurer.

- a. The President shall superintend business of the Club generally, preside at all meetings of the Club, appoint such committee chairman as may be required, and perform any other duties delegated by the Board. The President shall also be responsible for training of the Vice President/President-Elect in the duties of the office of President in whatever manner shall be deemed most effective.
- b. The Vice President shall carry out the duties of the President in his/her absence or disability. The Vice President shall also supervise the activities of all Club committees, giving periodic reports to the President as necessary. The Vice President shall make every effort to familiarize himself/herself with the duties and responsibilities of the office of the President as described above.
- c. The Secretary shall be responsible for recording the minutes of all club meetings. He/she shall also be responsible for the regular correspondence of the club, including communications with members regarding meetings, tournaments, etc. He/she shall be responsible for publicizing the activities of the Club in the appropriate local media and for providing reports of club activities to the USATT office as required, except for reports related to tournaments.

- d. The Treasurer shall be responsible for the financial operations of the Club. He/she shall receive all invoices and receipts for Club expenses and shall pay all bills as required. He/she shall also reimburse Club members for pre-authorized expenses incurred in the pursuit of official Club business. He/she shall open and maintain Club bank accounts, using only institutions covered by federal account insurance programs. He/she shall allocate funds between accounts in a manner consistent with safety and a high rate of return. In no case shall the Treasurer deposit funds into an institution of which he/she is an employee or stockholder without prior approval by a three-fourth majority of the EC. The Treasurer shall report on the financial condition and transactions of the Club at all EC and regular meetings and shall be responsible for the preparation of such annual or other reports as may be required for tax and/or audit purposes.

Section 3 – Election/Appointments

- 3.1 The general membership shall elect/appoint the officers of the Club in a manner consistent with the consensus of the membership.
 - a. Their term will commence on July 1 and end on June 30.
 - b. An officer may continue in their position as long as the majority of the general membership is in agreement.
 - c. A quorum shall exist when a minimum of 6 members in good standing are present at a meeting.

Section 4 – Schedule of Fees

- 4.1 Annual fees will be collected as follows:
 - a. Students shall pay \$24 (under 18)
 - b. Adults shall pay \$36
 - c. Family shall pay \$48
- 4.2 Fees may be waived for the Adult/Family member who participates in student training as an instructor with approval of the Executive Committee.
- 4.3 The membership will expire one year after the application date.
- 4.1 No monies will be refunded for unused days of the year.

Section 5 – Amendments to the By-Laws

- 5.1 The By-Laws may be amended at any meeting where a quorum of the membership is present and the proposed amendment has been issued to the general membership not less than two weeks before the date of said meeting.
- 5.2 Upon approval by a two-thirds majority vote of those good standing members present, the amended By-Laws shall take effect immediately.